

NETWORK AND INTERNET ACCEPTABLE USE POLICY

PREAMBLE

Information Communication Technology (ICT) resources are provided for students and staff to further the educational goals and objectives of Mill Park Secondary College. ICT resources include local network resources and external Internet resources. They encompass all computer hardware, peripherals, servers, routers, switches, operating system software, application software, stored text and data files and include electronic mail, local databases, externally accessed databases (such as the Internet), CD-ROM, optical media, digital images, digitised information, communications technologies, and new technologies as they become available.

AIMS

- To ensure the acceptable use of ICT resources.
- To ensure a safe and productive educational environment.

IMPLEMENTATION

- The use of network resources must be in support of educational goals.
- Teachers, administrators and staff must supervise student use of electronic information resources in a manner that is appropriate to the student's age and circumstances of use.
- Users are responsible for their actions over the Internet and through electronic communications.
- A filtering system is maintained by the school and the Internet Service Provider.
- Users shall abide by all copyright, trademark, and licensing agreements and laws, including seeking and documenting permission for use of materials when required.
- The college provides a reasonable level of privacy however users should be aware that data they create on the school's systems remains the property of the college.
- For security and network maintenance, authorised individuals within the college may monitor equipment, systems and network traffic at any time.
- An individual is responsible for the security and proper use of their account.
- It is the user's responsibility to remove all sensitive data before a computer is retired or sold.

Unacceptable use includes (but is not limited to):

- Uses that violate federal, state or local laws.
- Uses that violate student codes of conduct.
- Attempts to bypass or disable any filtering or security devices. This includes any attempt to obtain passwords, operating systems or other network or Internet devices.
- Uses that promote commercial or political activities unless specifically related to the curriculum.
- Transmission or display of obscene or pornographic images, messages or cartoons, or any transmission or use of communications that may be construed as harassment or disparagement of others.
- Uses that intentionally or negligently disrupt normal network use and service.
- Creation and/or deployment of a computer virus, Trojan or worm.
- Users that gain or attempt to gain unauthorised entry into a file to use, read or change the contents of the file.
- Unauthorised transfer of a file.
- Downloading or use of entertainment software, websites or other files not related to the mission and objectives of Mill Park Secondary College. This includes, but is not limited to freeware, shareware, copyrighted commercial and non-commercial software, and non-instructional websites.

RELATED DOCUMENTS

- Mobile Communication Tools Policy
- Student Behaviour Management Policy
- School Privacy Policy
- BYOD Policy
- Acceptable Use Agreement – Student Declaration
- Social Media Policy
- Mobile Communications Devices Policy
- Photographing and Filming Student Policy

RATIFIED DATE

This Policy was ratified by School Council on 18 June 2019.

REVIEW DATE

This Policy will be reviewed as part of the College's three-year review cycle.