

PREAMBLE

The purpose of this policy is to inform decision-making processes associated with the use and selection of video and digital media resources for teaching and learning.

AIMS

- To give clear guidelines for selection of suitable resources that support and enhance the set curriculum.
- To ensure that teachers follow the Australian Classification and Department of Education Guidelines as well as the guidelines of the Australian Copyright Council.

IMPLEMENTATION

Selection of texts

- All films and television programs shown in class must be a part of the regular curriculum program and listed in the relevant curriculum planning documentation.
- All faculties must refer to the related policy documents in the selection and gaining permission of M and MA15+ videos and excerpts. (refer to 'related documents').
- All staff must refer to related policy documents in the selection of texts that contain controversial material or themes. (refer to 'related documents').
- It should be noted that films on the VCAA text lists have already been through a stringent checking procedure.

Middle Years Campus

- No MA15+ or R rated digital media is to be shown.
- When showing M rated material, parental permission must be obtained for all students under 15 years of age.
- In the case of G and PG, no parent/carer permission is required.
- As part of a curriculum unit or program, staff may use excerpts from film or television with an M or MA15+ rating. These excerpts must not contain classifiable elements that contribute to the M or MA15+ rating including violence, drug use, nudity, sex or strong language.

Senior Campus

- No R rated digital media is to be shown.
- When showing M and MA15+ material, parental permission must be obtained for all students under 15 years of age.
- In the case of G and PG, no parent/carer permission is required.
- As part of a curriculum unit or program, staff may use excerpts from film or television with an M or MA15+ rating. These excerpts must not contain classifiable elements that contribute to the M or MA15+ rating including violence, drug use, nudity, sex or strong language.

Copyright Guidelines for video and digital media

Schools are allowed to perform and communicate copyright material in class under a free exception in the *Copyright Act* (section 28). Teachers must check that their use meets the conditions set out by Smart Copying (link in related documents). If their use meets these conditions, then can perform and communicate copyright material to their class for free and without the copyright owner's permission.

RELATED DOCUMENTS

External Links

- *Smart Copying "Performance and communication of works and audio visual material in class – What am I allowed to do?"*
<https://www.smartcopying.edu.au/docs/default-source/school/160921---performance-communication-of-works-and-av-material-in-class---schools8D92B616B622.pdf?sfvrsn=8>
- *Australian Classification (Australian Government) - Information for Schools and Teachers*
<http://www.classification.gov.au/Public/Resources/Documents/fact-sheets/information-for-teachers--showing-films-and-playing-computer-games.pdf>
- *Australian Classification (Australian Government) - Classification Categories Explained*
<http://www.classification.gov.au/Public/Resources/Pages/Parents.aspx>
- *Selecting Teaching and Learning Resources (DET Website)*
<http://www.education.vic.gov.au/school/principals/spag/curriculum/Pages/selection.aspx>

RATIFIED DATE

This Policy was ratified by School Council on 13 August 2019.

REVIEW DATE

This Policy will be reviewed as part of the College's three-year review cycle.