First Time Logging into Google Classroom and Google Suite

1. Go to http://classroom.google.com and click "Sign in"
2. Enter your new Mill Park Email Address, following the format:
   USERNAME@millparksc.vic.edu.au - replacing USERNAME
   with your login username for Mill Park Computers (eg.
   ABA0001)
3. Enter the password: **millpark**
4. Read and accept the terms and conditions
5. Set your **new strong password** (you might choose to use the
   same password you use to login to the computers - to avoid forgetting)
6. Choose that you are a "Student" (not a teacher)
7. You're in! You should now see "Classrooms" for each of your subjects for 2021.
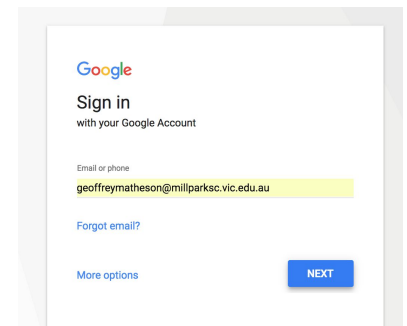
Reference: Remember my username and password

The Mill Park email address is not necessarily an easy one to remember. To help yourself out, fill in the blanks with your username below, as well as a reminder of the password you used. **Please don't write the actual password,** as you are responsible for any activity undertaken on your Google Account.

Username: _____@millparksc.vic.edu.au

Password Reminder: _____

_____

You might want to also record this information in your phone or somewhere else safe so that you don't lose this information.

What do I get out of this?

Google Classroom

At Mill Park SC, teachers use Google Classroom to:
- Set work in class
- Record homework
- Communicate important information

Your Mill Park Google Account

The new Google Classroom account provides more than just access to Google Classroom, you get access to:
- Google Drive - with unlimited storage
- GMail for your school email account
- Google Calendar, which will automatically have the due dates for any work set in Google Classroom
- Google Docs, Sheets, Slides and many other useful Google tools

Frequently Asked Questions

Can't I just use my GMail account?

No. Google's "Terms of Use" don't allow schools to use personal accounts for school Google Classroom work. Also, in order to automatically enroll you in the correct classes, and to be able to ensure the authenticity of your work, we need to use your Mill Park account.

What if Classroom didn't ask me to sign in?

If you were taken straight to a blank Google Classroom page - you are probably already signed in with a personal GMail account. This is not a problem - just click on your user icon in the top right hand corner, and choose "Add Account".

Can I use this on my phone?

Yes, but not in class. Downloading the Google Classroom app (on Google Play or the Apple App Store) is free, and it can allow you to be notified when teachers post work. You can also add your account on your phone to access student email, calendar and other Google services. But it is not possible to complete all tasks through the phone app, and **you will not usually be permitted to use your phone to access Google Classroom** in class.

Do I need to bring a laptop (or device) to school?

Yes. You will need a laptop or tablet that complies with the BYOD Minimum Device Specifications as found at http://www.millparksc.vic.edu.au/byod/. As BYOD has been available for a number of years at Mill Park Secondary College, **it is now required that each student is bringing a device to access class materials.**

How do my parents see Google Classroom?

Parents are not able to "log in" to Google Classroom, but instead they will be invited to receive regular email updates on the work assigned to you. New parents (or parents of new students) will receive an invitation to receive these email updates at the beginning of next year.