

13 November 2020

Middle Years Campus

Moorhead Drive,
Mill Park Victoria 3082

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Senior Campus

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Epping Victoria 3076

Tel +613 9409 8222

Fax +613 9401 5966

E-mail mill.park.sc@edumail.vic.gov.au

www.millparksc.vic.edu.au

Dear Parent / Guardian,

Mill Park Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Mill Park Secondary College's parent payment arrangements for 2021.

Mill Park Secondary College makes every effort to keep the cost of items and activities to a minimum. We also try to ensure that the costs are affordable for all parents.

Please find attached the itemised list of Essential Student Learning Items and Optional Items for your child. Mill Park Secondary College also continues to welcome your library and/or grounds voluntary contributions for 2021.

Please note that if your child is in years 9 to 12, there may be other costs for selected electives. **At years 11 and 12, VET or VCAL subjects chosen may also incur additional costs, which would require a deposit by 7 December 2020, and the remaining balance to be paid by 12 March 2021.**

This charge does not cover camps and excursions. Parents will be required to pay for excursions and camps on attendance.

Financial Support for Families

Mill Park Secondary College understands that some families may experience financial difficulty and offers a range of support options including

- Camps, Sports & Excursion Funding (CSEF) is available to eligible parents.
- State Schools Relief support is available for uniforms, footwear, calculators, and textbooks via the Student Welfare staff.
- The College encourages and promotes the selling of second-hand books, uniforms, equipment etc. through websites:
 - www.sustainableschoolshop.com.au
 - www.atlaseducational.com.au
- Further local community support may be available. The Student Welfare staff can provide information on these avenues.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Julie Wolfe

Phone: 03 9407 9700

Email: Julie.Wolfe@education.vic.gov.au

Payment Methods

- Qkr (school's preferred method of payment)
- Cash, Cheque or EFTPOS
- Credit Card facilities
- BPay
- Centrepay – deduction from Centrelink payments.
- Payment Plan – confidential, individual plans can be arranged by contacting the Business Manager on 03 9407 9700

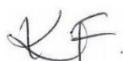
Refunds

Mill Park Secondary College will consider requests for partial or full refunds of payment made by parents on a case by case basis taking into account the individual circumstances. Generally, we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party.

Any parent meeting the requirements for a refund will need to complete a "Parent Reimbursement Form", stating whether they require a refund to their bank account or a credit to their school account (to be used for future parent charges.)

Thank you for your support and trusting us to provide your child with the highest quality educational outcomes.

Yours sincerely



Mrs Kathy Filev

School Council President



Ms Trish Horner

College Principal

STUDENT'S NAME: _____

PART 1 ESSENTIAL EDUCATIONAL ITEMS

(Please see over page)

All Year 8 students 2021 \$ 185.00
 School diary, print credit, handbooks, photocopying in lieu of text, student ID card,
 special programs, Victorian Secondary School Sport Affiliation fees, Art /
 Technology materials that students take possession of.

SUB TOTAL	\$ _____
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PART 2 OPTIONAL EDUCATIONAL ITEMS

(Please see over page)

Items available for sale in the General Office \$ _____
 Instrumental Music Program - \$105.00 per semester \$ _____

SUB TOTAL	\$ _____
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PART 3 VOLUNTARY CONTRIBUTIONS

(Please see over page)

School Council invites families to make a voluntary contribution \$ _____

TOTAL	\$ _____
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CAMPS / SPORT / EXCURSIONS FUND (CSEF)

The CSEF is an annual payment made to the school to be used towards camps, sport and/or excursion expenses for the benefit of the eligible student. To be eligible for this fund, a parent or legal guardian of a student must be a holder of a current Health Care Card or Pensioner Concession Card valid on the first day of Term 2021. Parents / legal guardians must complete a CSEF Application Form to be eligible for this funding.

If granted, this funding can only be used for camps, sport and excursions throughout the year.

Secondary Students - \$225.00 per year.

EARLY BIRD PAYMENT

Pay the General Essential Educational Items prior to 18 December 2020 and receive a **10% discount** on the Essential Educational Items only.

SALE OF SECOND HAND BOOK OPTIONS

Sustainable School Shop Refer to brochure in the 2021 information pack.
www.sustainableschoolshop.com.au

Atlas Educational Buy and sell – conditions apply
www.atlaseducational.com.au

PART 2 : OPTIONAL EDUCATIONAL ITEMS

- **Personal Portfolio** - The folder is designed to assist students in retaining important school records such as reports, certificates and other achievements. \$ 22.00
- **Padlock** \$ 25.00
- **Calculator** \$ 20.00
- **Locker Hire** \$ 10.00
- **Instrumental Music Program** - \$105.00 per semester \$ 210.00

PART 3 : VOLUNTARY FINANCIAL CONTRIBUTIONS

Mill Park Secondary College continues to welcome your voluntary contributions to support our school.

Grounds

To assist the College to maintain and improve our grounds and student recreational areas \$ _____

Library Resources

To assist the College in purchasing important student resources for our libraries \$ _____

\$10 \$20 \$50 \$100 Other \$ _____

PAYMENT OPTIONS

There are several options available for payment:

Qkr, CASH, CREDIT CARD, EFTPOS, BPAY, CENTREPAY and PAYMENT PLAN

CREDIT CARD PAYMENT AUTHORITY *(there is no need to complete this authority if you are coming to the school to make a payment.)*
(Not to be used for Payment Plans)

Card Number: _____ **Expiry Date:** __ / __ **CCV:** ___
Student Name: _____ **Home Group:** _____
Cardholder's Name: _____ **Amount to be charged \$** _____
Signature: _____ **Contact No:** _____

BPAY Your unique BPAY identifier number is quoted on your "Family Statement".

CENTREPAY Please contact Susan Hyland on 9409 8222 to arrange Centrepay deductions from your Centrelink payment or if you have any questions.

Qkr This app is a MasterCard initiative, it enables payment from most financial institutions and major credit cards with Safe and Secure MasterCard Technology. Qkr is a free app. After registering your email address you will need to select our school and follow the prompts.

PAYMENT PLAN A progressive financial payment plan can be arranged; this method of payment requires regular monthly payments via direct debit to your credit card.
Please contact Bev Charles on 9409 8222 (SC) to arrange.

AVAILABLE TIMES FOR PAYMENT:

From Monday 7 December 2020

Normal Office Hours at Middle Years Campus and Senior Campus - 8:30am to 4:30pm

Office Hours for both campuses from 18 January to 22 January 2021 - 9:00am to 3:00pm

Book Collection - Atlas Educational Pty Ltd
Shop 5, 723 High Street
Epping