

# 2022 ENROLMENT HANDBOOK

Create your future

# Table of Contents

Principal's Welcome	3
College Bell Times 2022	4
Attendance	5
School Uniforms	

MPSC Uniform Requirements 2022	7
School Uniform Price List	8

### Fees

Parent Payment Arrangement	9
Year 7 Payment 2022	10
State Schools' Relief - Update for Families	13
State Schools' Relief - Order Form	15
Camps, Sports and Excursions Fund (CSEF) Application Form	17
QKR (Quicker)	

### **Technology in Learning**

Bring Your Own Device Program	20
Google Classroom - Guardian Email	22

### **Education Portal**

Sentral Education Portal	25
How to Book Parent Teacher Interviews	27
How to Download School Reports	28
Download the Sentral Ap	29

### 

### **Book Lists**

Year 7 Order Form	34
SEAL Order Form	3 <b>6</b>



### Principal's Welcome

On behalf of the School Council, staff and students, I would like to welcome you to Mill Park Secondary College.

At Mill Park Secondary College, we encourage all of our students to 'Create your future'. We support our students to do this by ensuring they have access to outstanding teachers and rigorous learning experiences held in specialist classroom facilities.

Your child will participate in a range of educational and social programs, as well as having access to exciting and challenging extra-curricular activities. As part of the transition program, our transition team has worked to ensure that we understand your child s achievements to date and their future learning needs. Mill Park Secondary College believes in the importance of establishing positive partnerships with families and offers opportunities to connect with their child's teachers and the Mill Park Secondary College community.



After the impact of Covid-19 over the last two years, you may feel that the transition into secondary school is bigger than ever.

I can reassure you that the team at Mill Park Secondary College is focused on making this transition successful, and ready to support all of our new students.

In this handbook, you will find information regarding your child's enrolment to the college. I look forward to meeting you and welcoming your family into the Mill Park Secondary College community.

him Natol

Mr Tim Natoli Acting College Principal





# College Bell Times 2022

8:50am	Locker Bell
8:55am – 9:00am	Home Group
9:00am – 9:49am	Session 1
9:49am – 10:38am	Session 2
10:38am – 11:05am	Recess
11:00am	Locker Bell
11:05am – 11:54am	Session 3
11:54am – 12:43pm	Session 4
12.43pm – 1.27pm	Lunchtime
1:22pm	Locker Bell
1:27pm – 2:16pm	Session 5
	Session 6



### Secondary School Attendance

### **EVERY DAY COUNTS**

Going to school every day is the single most important part of your teenager's education.

Students learn new things at school every day – missing school puts them behind.

# School is better when your teenager is there

### Why it's important

We all want our students to get a great education, and the building blocks for a great education begin with students coming to school each and every day.

Students develop good habits by going to school every day – habits that are necessary to succeed after school, whether in the workplace or in further study.

Missing school can have a big impact on students academically and socially. It can affect their test results, including VCE & VCAL, and, just as importantly, it can affect their relationships with other students, and lead to social isolation.

There is no safe number of days for missing school – each day a student misses puts them behind, and can affect their educational outcomes.

Each missed day is associated with falling behind in subject topics and assessment tasks, and lead to fewer subject choices and may impact on achievement in years 11 and 12 and post-school pathways.

### **Getting in early**

It's never too late to improve attendance. Even in the middle years, when school can seem the most challenging for students and when attendance rates can be at their lowest, going to school more often can make a big difference. **Every day counts.** 

Schools are there to help – if you're having attendance issues with your child, speak to your school about ways to address those issues.

### In Victoria school is compulsory for children and young people aged 6 – 17 years

### **Student Absences**

The main reasons for absence are:

**Sickness** – There are always times when students need to miss school, such as when they're ill. It's vital that they're only away on the days they are genuinely sick, and setting good sleep patterns, eating well and exercising regularly can make a big difference.

**Family holidays -** It's vital that holidays are planned during school holidays where possible, and not during the term. If you are planning to go on holiday during term time, make sure that you talk to your school in advance, and work with them to develop an absence learning plan.

**"Day off"** – Think twice before letting your teenager have a "day off" as they could fall behind their classmates – every day counts.

**Truancy** – This is when students choose not to go to school without their parent's permission or skip out of school during the day. There can be many reasons for truancy; the best way to address this is for schools and parents to work together.

While all absences can effect academic performance, DET's statistics show that unexcused absences are a much stronger indicator of lower reading and maths achievement.

**School refusal -** School refusing children experience significant emotional distress not only when going to school but also at the thought of going to school; they may be absent from school for weeks or even months at a time. School refusal differs from truancy as children generally stay home with the knowledge of the parents and despite their best efforts to encourage their child to go to school. See: My child or teenager has anxiety



### Being away from school for 1 day a fortnight equals missing 1.5 Years over 13 years of school

#### If your teenager is away

If for any reason your teenager must miss school, there are things you can do with your school to ensure they don't fall behind:

- Inform the school via your teen's Form/Home Room teacher or Year Level Coordinator
- Find out what work your teenager needs to do to keep up.
- Develop an absence learning plan with your teenager's teacher and ensure they complete the plan.

Remember, every day counts. If your teenager must miss school, speak with your home room teacher or year level coordinator as early as possible.

Openly communicating with your teenager's school about all absences is a good way to prevent attendance issues being escalated to a School Attendance Officer. A School Attendance Officer is a Department of Education and Training Regional Director who has authority to follow up attendance issues. Chronic or ongoing attendance issues that are escalated can lead to an Infringement Notice being issued to parent/s.

If you're having attendance issues with your teenager, please let the year level coordinator, wellbeing coordinator, principal or other relevant staff member know so you can work together to get your teen to school every day.

### Top attendance tips for parents

- Schools want to work in partnership with parents act early if you have any concerns by contacting your child's school and asking for advice and support
- · Remember that every day counts
- There is no safe number of days for missing school

   each day a student misses puts them behind, and can
   affect their educational outcomes and their social
   connectedness
- Talk positively about school and the importance of attending every day
- Open and prompt communication with your child's school about all absences is a good idea
- Avoid making routine medical and dental appointments during the school day or planning family holidays during the term
- Seek help from your school if you are concerned about your child's attendance and wellbeing. Schools want to work in partnership with parents to support student attendance and wellbeing.

### **Further information**

For more information and resources to help address attendance issues, visit: Student attendance.



# MPSC Uniform Requirements 2022

MPSC is a compulsory uniform school. There is a standard uniform and a Physical Education (PE) sport uniform.

### **Standard uniform**

- All students must wear only the school trousers/pants, shorts, dress or skirt, with MPSC logo.
- All students must wear the white MPSC shirt when wearing the school trousers/pants, shorts or skirt, with MPSC logo.
- All students must wear the woollen jumper or jacket or both, with school logo.
- All students must wear black leather school shoes as outlined on the uniform list.
- Only white socks can be worn with the summer dress, shorts, or PE shorts. Navy blue tights or white socks can be worn with the winter skirt. Any colour sock may be worn under long pants, including the PE/Sport track pants.
- Students may wear a white, short-sleeved garment such as a T-shirt under their school shirt for extra warmth.

### **PE/Sport uniform**

- PE uniform is the PE polo, track pants or shorts, college jumper or jacket, each with the school logo. PE uniform can be worn to and from school on days in which a student has a PE class, including PE electives. Students may wear any sport shoe of their choice with their PE uniform.
- The PE uniform must be worn to and from sporting venues or at any other time when representing the school in sport.
- A mixture of PE and standard uniform cannot be worn at the same time.
- Hoodies and leggings are not to be worn at any time.
- Special Uniform Items Year 12 students may purchase and wear the official Year 12 Class Jacket of their Graduating Year.

### **Recommended School Bag**

All students are expected to carry a plain navy blue school bag/backpack as part of the school uniform. This should not

have any logos/decals etc. printed on it.



### **Acceptable Shoes**

All school shoes must be black leather lace-up or T-bar sandals and have a defined heel.



### Non-acceptable shoes





# **Uniform Price List**

### **PSW Store South Morang**

Unit 4/5, Danaher Drive, South Morang VIC 3752 Phone: (03) 9768 0386 **REGULAR TRADING HOURS** Tue to Fri: 9:00am - 5:00pm Sat: 10:00am - 1:00pm

Unisex		Colour	Logo	Size	Price(\$)
1105050	Wool Blend Jumper 50/50	Navy	Embroidery	10/3XS-18/M	85.95
				L-3XL	89.95
1100207	Oxford Jacket	Navy	Embroidery	10/3XS-5XL	85.95
Male		Colour	Logo	Size	Price(\$)
1191010	S/S Hip Shirt Open Neck	White	Embroidery	8	33.95
				10/3XS -14/XS	35.95
				16/S -5XL	37.95
1191055	L/S Shirt Stand Collar	White	Embroidery	10/3XS -14/XS	36.95
				16/S -5XL	38.95
1113040	Flat Front Flexiwaist Short	Ink	Embroidery	62 -117	47.95
1114040	Flat Front Flexiwaist Trouser	Ink	Embroidery	62-112	56.50
Female		Colour	Logo	Size	Price(\$)
1191148	S/S Blouse Piping 130	White_Lt Navy	Embroidery	10G -14G/8L	45.95
				16G/10L -26L	49.95
1100769	Ladies Tailored Shorts Adjustable Waist	Ink	Embroidery	6L -22L	47.95
1101429	Female Stretch Pant with back pockets	Navy	Embroidery	12G/6L -22L	50.95
1103080	Summer Dress	Maroon/White/Navy		10G	53.95
		Check 8125		12G/6L -26L	67.95
1104001	Box Pleat Skirt	575Navy/Maroon/White Winter Check		10G -26L	65.95
Sport		Colour	Logo	Size	Price(\$)
1110145	S/S Mesh Panelled Polo	Ink_Maroon_White	Embroidery	10/3XS -5XL	39.50
1100850	Mesh Sport Shorts	Ink	Embroidery	10/3XS -5XL	35.95
1110737	Zip Cuff Tracksuit Pants	Ink	NHI	10/3XS -4XL	40.95
Optional		Colour	Logo	Size	Price(\$)
1100600	School Tie	Maroon_White_Grey_ Navy		137cm	21.95
8303200	College Backpack w Laptop Insert	Ink		ALL	56.00
4700065	Scarf with Fringes	Ink		ALL	15.00
Socks		Colour	Logo	Size	Price(\$)
2513050	Opaque Tights	Navy		MID -XTALL	9.96
2512000	Turnover Knee Hi Sock 3 Pack	White		9-12 8-11	19.95



### Parent Payment Arrangements

Mill Park Secondary College is looking forward to another great year of teaching and learning and would like to advise you of the College's voluntary financial contributions for 2022.

Mill Park Secondary College makes every effort to keep the cost of items and activities to a minimum. We also try to ensure that the costs are affordable for all parents.

Schools provide students with free instruction to fulfill the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide a wider offering of subjects and special curriculum experiences; enhanced digital learning opportunities and the upgrade of facilities.

Please find attached the itemised list of curriculum contributions and extra-curricular items and activities for your child. Mill Park Secondary College also continues to welcome your other contributions for 2022.

This charge does not cover extra curricular items (eg. camps, excursions, instrumental music) were contributions are made on a user-pays basis. Parents will be required to pay for excursions and camps on attendance.

### **Payment Methods**

- Okr (schools preferred method of payments)
- Credit Card facilities
- BPay
- Cash or EFTPOS
- Centrepay deduction from Centrelink payments



### **Financial Support for Families**

Mill Park Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF) -available to eligible parents
- State Schools Relief support is available for uniforms, footwear, calculators, and textbooks via Student Welfare staff.
- The College encourages and promotes the selling of second-hand books, uniforms, equipment etc. Their websites are:
  - o www.sustainableschoolshop.com.au
  - o www.campion.com.au
- Further local community support may be available.
   Student Welfare staff can provide information on these avenues
- Payment Plan a progressive financial payment plan can be arranged via Okr

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Julie Wolfe, Business Manager Phone: 03 9407 9700 Email: Julie.Wolfe@education.vic.gov.au

### Refunds

Requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Familes Policy and any other relevant information.

Mrs Kathy Filev

School Council President

in Natoh

Mr Tim Natoli Acting College Principal



9

# Year 7 Payment 2022

#### STUDENT'S NAME:

Fees

### PARENT PAYMENTS - YEAR 7 – 2022

Curriculum Contributions Items and activities that students use, or participate in, to access the Curriculum	Ar	nount
Year 7 Student ID Card	\$	5.00
Year 7 Diary	\$	15.00
<ul> <li>Year 7 classroom consumables, materials &amp; equipment</li> <li>Art – paint, coloured pencils, fine liners, clay, coloured paper, resource booklet</li> <li>Materials Technology - wood, construction materials</li> <li>Drama – costumes, stationary props, pencils, resource booklet</li> </ul>	\$ \$ \$	40.00 20.00 10.00
Year 7 Printing and photocopying of worksheets, learning materials and handbooks	\$	50.00
TOTAL AMOUNT	\$	

Other Contributions - for non-curriculum items and activities	An	nount
School Sports Victoria membership	\$	10.00
Optional - Locker Hire and Maintenance	\$	10.00
School Grounds - maintenance and improvements\$ 🗆 \$50 🗆 \$20 🗆 \$10 🗆	\$	
Library Resources - to assist the College in purchasing important student library resources	\$	
TOTAL AMOUNT	\$	

### Educational items for students to own

Attached is a list of items that the school recommends you purchase from Campion Education for your child to individually own and use.

### Extra-Curricular Items and Activities

Mill Park Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by 13 December 2021.

Extra-Curricular Items and Activities	Amount		Purchase (Please tick)
Optional - Padlock – heavy duty, MPSC logo	\$	25.00	\$
Optional - Portfolio - to retain school records, certificates & achievements	\$	22.00	\$
Optional - School Camp	\$	TBA	\$
Optional - Instrumental Music lessons (\$\$105.00 per semester)	\$	210.00	\$
Other optional Year 7 Excursions and Incursions to be scheduled	\$	TBA	\$
TOTAL AMOUNT			\$



Extra-Curricular Items and Activities	Amou	Int	Purchase (Please tick)
Optional - Padlock – heavy duty, MPSC logo	\$	25.00	\$
Optional - Portfolio - to retain school records, certificates & achievements	\$	22.00	\$
Optional - School Camp	\$	TBA	\$
Optional - Instrumental Music lessons (\$105.00 per semester)	\$	210.00	\$
Other optional Year 7 Excursions and Incursions to be scheduled	\$	TBA	\$
Total Extra-curricular Items and Activities			\$

### **Payment options**

There are several options available for payment:

### CASH, Qkr, CREDIT CARD, EFTPOS, BPAY, CENTREPAY and PAYMENT PLAN

BPAY	Your unique BPAY identifier number is quoted on your "Family Statement".
Qkr	This app is a MasterCard initiative, it enables payment from most financial institutions and major credit cards with Safe and Secure MasterCard Technology. Okr is a free app. After registering your email address you will need to select our school and follow the prompts.
CENTREPAY	Please contact Susan Hyland on 9409 8222 to arrange Centrepay deductions from your Centrelink payment or if you have any questions.
PAYMENT PLAN	A progressive financial payment plan can be arranged; via <b>Q</b> kr monthly payments via direct debit to your credit card. Please contact Bev Charles on 9409 8222 (SC) to arrange.

### Available times for payment

Office HoursMiddle Years Campus and Senior Campus - 8:30am to 4:30pm December 2021 Office<br/>Hours for both campuses from 24 January to 28 January 2022 - 9:00am to 3:30pmBook CollectionCampion Education, 48 Latitude Boulevard, Thomastown 3074



11

Fees

### **PARENT PAYMENTS POLICY**

### **ONE PAGE OVERVIEW**

### **FREE INSTRUCTION**

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

### **PARENT PAYMENT REQUESTS**

Schools can request contributions from parents under three categories:

### **Curriculum Contributions**

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum. Other Contributions Voluntary financial contributions for noncurriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

• Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



### STATE SCHOOLS' RELIEF 2022 Year 7 CSEF Uniform Package

### **INFORMATION FOR FAMILIES**

Applications will be accepted from Monday 12<sup>th</sup> July 2021, however applications will not be processed until the beginning of Term 4, 2021.

### What you need to know

### Who is SSR?

State Schools' Relief is a not-for-profit organisation that works closely with all state government schools in Victoria. Each year, State Schools' Relief provides assistance to families experiencing financial disadvantage with school uniforms and footwear.

### Introduction to Camps, Sports and Excursions Fund

Through government funding the Camps, Sports and Excursions Fund (CSEF) was established to provide payments for eligible students to attend camps, sports days and excursions. To find out more, or to apply for assistance, go to <a href="https://www.education.vic.gov.au/about/programs/Pages/csef.aspx">https://www.education.vic.gov.au/about/programs/Pages/csef.aspx</a>
State Schools' Relief provides packages to families eligible to receive this funding.

### 2022 Year 7 Uniform Package for CSEF recipients

Year 7 students for 2022 that are recipients of the Camps, Sports and Excursion Fund (CSEF) automatically qualify for the uniform package and/or vouchers.

#### What's in the package?

The 2022 package contains the following items:

1x Polo Top <u>or</u> Shirt 1x Trousers / Pants <u>or</u> Shorts <u>or</u> Summer Dress 1x Pair of Shoes (Lace Ups <u>or</u> T-Bars <u>or</u> Sneakers)

Please note:

- PE items are not included as part of this package
- Shoes must be requested in UK sizes. The SSR shoe size conversion chart is available on our website here.

#### **Cost to families**

Where State Schools' Relief cannot supply uniform items directly, you will receive a voucher that subsidises the cost of the uniform items. The voucher can be redeemed at your child's school uniform shop, or independent uniform retailer, which will be listed on the voucher.

Families receiving vouchers may be required to make a co-contribution payment towards the cost of the uniform items. The amount required to cover the gap will depend on the retail purchase price and the State Schools' Relief subsidy.

The voucher provided by State Schools' Relief lists each approved item, and the maximum purchase value, that State Schools' Relief will cover. Check your school's uniform price list to work out how much extra you may need to contribute towards the uniform item. **Please note** vouchers do have an expiry date and must be redeemed before the expiry date.

#### How do I apply for the CSEF Uniform Package?

Applications are made through your child's school. Please refrain from contacting State Schools' Relief directly as staff are unable to accept applications from parents/families or carers. Should you have any questions, or wish to apply for assistance, please speak with your child's 2022 school.





#### How do I receive the uniform package?

• All items and/or vouchers provided by SSR will be delivered directly to your child's school. The school will then contact you to arrange handover of these items and/or vouchers.

• The voucher will advise whether you collect items from the school uniform shop or a retailer. If it's a retailer, please check with your school to find out the nearest store.

• If a uniform item costs more than the maximum subsidised amount, State Schools' Relief is unable to cover any further cost.

• If a uniform item costs less than the maximum subsidised amount, the difference cannot be redeemed or transferred to an alternate uniform item.

**Please note** vouchers are not transferable and cannot be exchanged for cash; they cannot be used to purchase extra items and only the uniform item listed can be purchased with the voucher. State Schools' Relief does not make cash payments to schools or parents.

#### **Terms and Conditions**

• Only Year 7 students for 2022 that qualify for CSEF are automatically entitled to a uniform pack.

• Each student is eligible for only one CSEF uniform pack.

• All vouchers have an expiry date, which is included on the voucher. Vouchers must be redeemed **within the time frame specified.** 

- If uniform items cost less than the stated subsidised amount on the voucher, any unused subsidy cannot:
- be transferred to a different uniform item
- be used to purchase an extra item; or
- provided as cash to the school or the parent.

### What you need to do

Your child's school will be in contact with you to order the 2022 uniform package.



### STATE SCHOOLS' RELIEF 2022 Year 7 CSEF Uniform Package

### **ORDER FORM**

Applications will be accepted from Monday 12<sup>th</sup> July 2021, however applications will not be processed until the beginning of Term 4, 2021.

School Name.

Student Name	
Sludentiname	

Date Of Birth: \_\_\_\_\_

#### How to use this order form

This form has been developed to assist schools with recording individual student uniform requirements. Please record the required sizes for your child and then return the form to the school.

#### Shoes

Please choose **one** shoe type only. Should you require assistance with sizing, The SSR shoe size conversion chart is available on our website <u>here</u>. Indicate the shoe size in the appropriate column below (no half sizes are available).

#### Uniform

Eligible Year 7 students will receive a polo top or shirt PLUS trousers, pants, shorts or a dress. <u>Please</u>. <u>circle your choices below</u> and indicate the sizes required. **Please note**: *PE items are not included as part of this package*.

Shoe Type	UK Size	Uniform Item
cyLaceUp		1 x Polo Top <u>or</u> Shirt
larper Lace Up		1x Trousers / Pants <u>or</u> Shorts <u>or</u> Summer Dress
-Bars		

Parent/Guardian Signature: \_\_\_\_\_

Date:

Phone Number: \_\_\_\_\_

### SCHOOL USE ONLY

Before processing this application please check and confirm your **supplier details** in the SSR online portal. If in doubt please call SSR on 03 8769 8400 to discuss.

State Schools' Relief | 1/8 Johnston Court, Dandenong South VIC 3175 | contact@ssr.net.au | 03 8769 8400 | stateschoolsrelief.org.au | ABN 77 455 214 193







### Camps, Sports and Excursions Fund (CSEF) Application Form

School	Name
0011001	

Fees

MILL PARK SECONDARY

School REF ID 8775

### Parent/legal guardian details

Surname	First name		
Address			
Town/suburb	State	Postcode	
Contact number			
Centrelink pensioner concession <b>OR</b> Health care card numbe	r (CRN)		
OR			
Foster parent* <b>OR</b> Veterans affairs pensioner (Gol	d Card)**		

\*Foster Parents must provide a copy of the temporary care order letter from the Department of Families, Fairness and Housing (DFFH). \*\*Applicants must provide a copy of the Veteran Affairs Gold card

Is this an application for special consideration (no CRN needed)? Yes  $\Box$  No  $\Box$ 

### Student details

Student's surname	Student's first name	Student ID	<b>D.O.B.</b> (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Families, Fairness and Housing (DFFH) to provide the results of that enquiry to DET.

I understand that:

- DFFH will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to DET so that my eligibility for the Camps, Sports and
- Excursions Fund can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the DFFH and /or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.



### **CSEF Eligibility**

Below is the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

### **Criteria 1: Eligibility**

To be eligible\* for the fund, a parent or legal guardian of a student attending a registered Government or nongovernment Victorian primary or secondary school must:

- on the first day of Term one, **OR**;
- on the first day of Term two.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, **OR**
- b) Be a temporary foster parent, and;
- c) Submit an application to the school by the due date.
- \* A special consideration eligibility category also exists. For more information, see: www.education.vic.gov.au/ about/programs/Pages/csef.aspx

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

### Criteria 2: Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

### **Eligibility Date**

For concession card holders CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on the first day of either term one (27th January 2022) or term two (19th April 2022).

### **Payment Amounts**

### **CSEF** payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$125 per year.
- Secondary school student rate: \$225 per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: www. education.vic.gov.au/about/programs/Pages/csef.aspx

Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents so please register your interest at the school.

### How to complete the application form

### Note: all sections must be completed by parent/legal guardian

 Complete the PARENT/LEGAL GUARDIAN DETAILS section. Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.

If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.

- Complete the STUDENT/S DETAILS section for students at this school.
- Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2022 closes on 25th June 2022.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.



17



masterpass

### For quicker, hassle-free school payments, try Qkr! today

Introducing Qkr! (pronounced 'quicker') by Mastercard, the secure and easy way to order and pay for school items from your phone at a time and place that suits you.

#### With Qkr you can:

- Pay for a variety of school items;
- See your receipts on the app and get them sent by email if required.



### Getting started is easy - try it yourself today

### Step 1 Download Qkr!

on your Android phone or iPhone. iPad users can download iPhone app



### Step 2 Register

Select your Country of Residence as 'Australia' and follow the steps to register

### Step 3 Find our school

Our school will appear in 'Nearby Locations' if you're within 10kms of the school, or search for our school by name.

### Step 4 Register your children

When first accessing our school you will be prompted to add a student profile for your child. This allows you to make orders and payments for them.



If you're within 10 kms of the school,

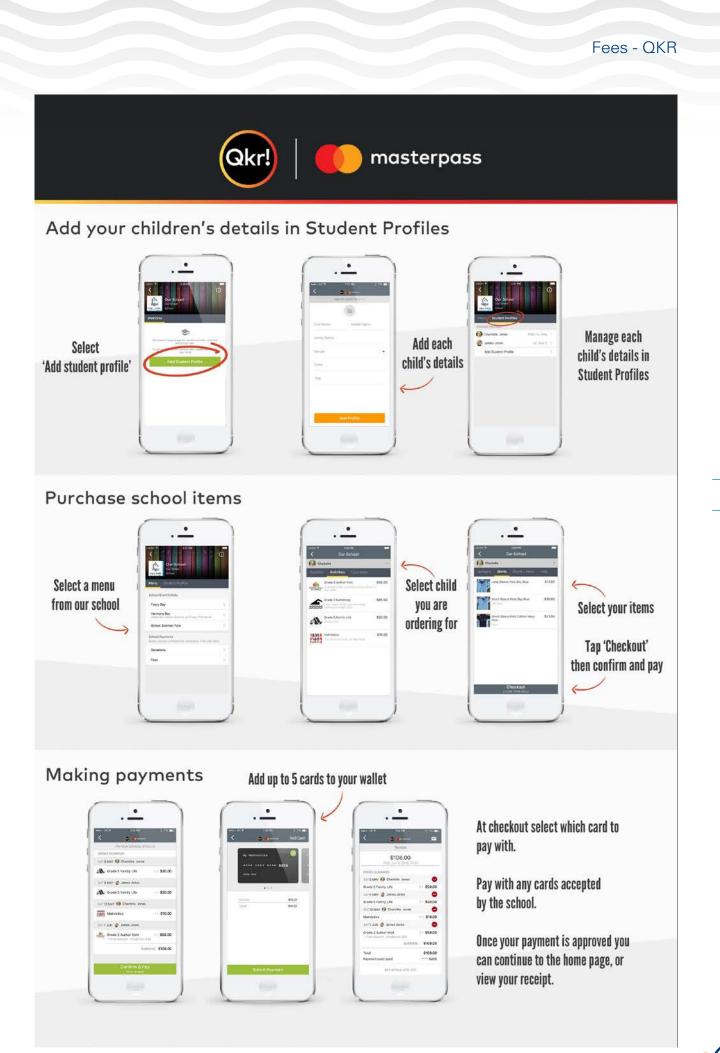
you can select our

school from 'Nearby Locations'



Search for our school name





# Bring Your Own Device Program

Mill Park Secondary College is encouraging families to purchase a laptop that can be used both at school and home. MPSC is assisting to reduce costs for families by providing the software free including Microsoft Office, Expression Web, Visual Basic, Visio, Sibelius and the Adobe Suite. It is expected that students in Year 7 to 12 will bring a device in 2022 to all classes.

Please take time to read this information pack regarding the BYOD program. Should you have and further questions, contact IT by phoning MPSC or emailing mill.parksc@edumail.vic.gov.au

# Device specifications and minimum system requirements

The device specifications identify the minimum system requirements/hardware specifications for student devices and offer guidance on some suggested makes and models so that parents are fully informed about requirements While all devices meet the minimum system requirements/ hardware specifications, the school strongly recommends that students choose a laptop device to ensure that their BYOD choice maximises their learning experiences.

Device Type	Windows Laptop	Mac Laptop	Windows Tablet	Android	lpad	Chrome Book
Operating System	Windows 10	OS X 10.15 or higher	Windows 10	Not Supported	OS X 10.15 or higher	Not Supported
Wireless	802.11n	802.11n	802.11n	NA	802.11n	NA
Min Screen Size	11″	11″	10"	NA	9.7″	NA
Storage Capacity	64Gb	64Gb	16Gb	NA	16Gb	NA
Ram	4Gb	2Gb	2Gb	NA	NA	NA
Minimum Battery Life	6 Hours	6 Hours	6 Hours	NA	6 Hours	NA
Suggested Accessories	Protective case/cover Headphones	Protective case/cover Headphones	Protective case/cover Headphones	NA	Protective case/cover Headphones	NA

\*Google Chromebooks, mobile phones and ebook readers are NOT suitable.

#### Please Note:

The MPSC wireless network only operates on the 802.11n 5GHz standard. Devices with 802.11a/b/g or 802.11n 2.4GHz only will not be able to connect.



# Student responsibilities for devices and safe usage

All students are expected to bring a charged laptop to school every day.

All students and families are required to read MPSC Network and Internet Acceptable Use Policy which can be found in this pack or on the school website <u>here</u>

### Do I need to go and buy a brand-new device?

Existing laptops may be used if they meet the minimum specifications.

### Where will laptops be stored during breaks?

All 7-12 students are provided with a locker. It is their responsibility to purchase a lock and ensure that it remains locked.

### Are there any additional items to purchase?

MPSC encourages students to protect their device by storing in a dedicated laptop bag or pouch.

### Can students put their own software, music, apps or games etc. on their laptop?

Yes, the laptop belongs to you and you have full administrative control. However, if you have software or files on the device that breach the Acceptable User Agreement then we may restrict your internet access at school.

### Is there any insurance?

Insurance is not compulsory and not provided by MPSC. It may be possible to include the laptop within your current Home Insurance policy.

### Can students charge their laptops at school?

As there are limited spaces for charging, students are expected to bring a fully charged laptop to school to ensure maximum use in the classroom.

### Will MPSC monitor internet usage at school?

DET provide a safe and secure Wi-Fi network. Some meta data may be recorded in this process.

# Can MPSC monitor laptops whilst at home?

No, we are unable to monitor usage of devices outside of the eduSTAR network.

### Will MPSC install any software?

MPSC will need to install the Wireless certificate to allow access to the network and the Citrix Client to allow access to the software.

# Is the school assisting with devices repairs?

MPSC's involvement is limited to assisting students to access the network & software provided. We are unable to support students with repairs. A limited number of laptops are available to students, during the school day and for short periods of time when they are unable to access their own device due to damage.

# I am concerned about cyber bullying, safety and over usage

MPSC is mindful of that students need to become safe and socially responsible digital citizens. It has a range of supports for students to develop safe positive habits in their use of technology.

In addition eSafety Commissioner has support for parents www.esafety.gov.au/education-resources/ iparent

- It's recommended children use devices in places where adults are present
- It's useful having designated times by when devices must be turned off.

More information can be found on the MPSC website here.



### Google Classroom - Guardian Email

### **Summaries**

All parents and carers can receive an automatic email summary from Google Classroom for each of their students. You can choose the frequency of the emails daily or weekly.

Guardian email summaries include information about:

- Class activity —Announcements, assignments, and questions recently posted by teachers
- Missing work —Work that is overdue at the time the email was sent
- Upcoming work —Work that's due today and tomorrow (for daily emails) or work that's due in the upcoming week (for weekly emails)

In many ways, a guardian email summary works as a personalised email mailing list - inviting you to subscribe then sending regular emails.

A sample guardian email summary is shown on the next page.

### How do I sign up?

As long as the email address that MPSC have stored in Sentral is correct, you can just sit back and wait. In 2021, invitations will be sent out In the first couple of weeks of term in 2021, you should receive an email from Google Classroom inviting you to receive a Guardian Email Summary. Once you sign up, you will begin receiving emails from Google Classroom every week (or day if you prefer).

# Do I need a Google Account to receive email summaries?

#### No.

Guardians are not required to create a Google account to receive the email summaries - upon clicking "Accept" to the invitation email you will be sent weekly summaries.

But if you wish to change the frequency of emails (from weekly to daily) or view which students are connected with your account, you would need to create a Google account if you do not already have one. You can use any existing email address to sign-up for a Google account.

# Who will receive Guardian Email Summaries?

Guardian email invitations will be sent to any/all parent email addresses stored on the system for current MPSC students (barring any restrictions). Students can have more than one guardian email address attached to their account if needed.

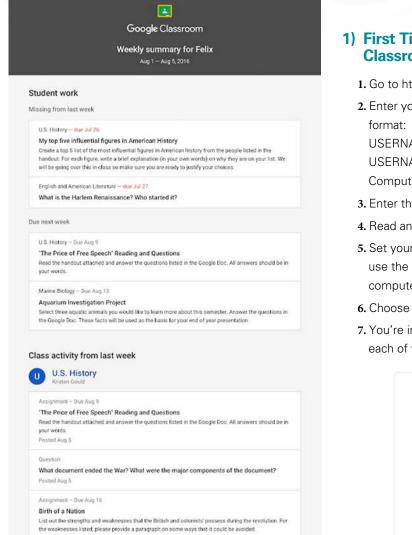
### Should I download the Google Classroom app or login to the website?

No. Google Classroom does not offer direct login access to parents and guardians, so parents do not need to use the Google Classroom app or access the website. Instead, offering regular email updates should provide parents and guardians with an easy way of keeping in-touch with their student's learning.

# How does this fit with other school communication?

Google Classroom emails are an additional communication channel that is brand new and designed as an additional way of helping partner with parents. Sentral is still our overarching student administration system, Google Classroom is more focused on the learning in individual classes from day to day.







#### An example of a weekly guardian summary.

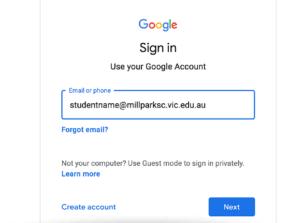
### Instructions for students:

### 1) First Time Logging into Google Classroom and Google Suite

- 1. Go to http://classroom.google.com and click "Sign in"
- **2.** Enter your new Mill Park Email Address, following the format:

USERNAME@millparksc.vic.edu.au - replacing USERNAME with your login username for Mill Park Computers (eg.ABA0001)

- 3. Enter the password: millpark
- 4. Read and accept the terms and conditions
- Set your new strong password (you might choose to use the same password you use to login to the computers - to avoid forgetting)
- 6. Choose that you are a "Student" (not a teacher)
- 7. You're in! You should now see "Classrooms" for each of your subjects for 2022.



### 2) Reference: Remember my username and password

The Mill Park email address is not necessarily an easy one to remember. To help yourself out, fill in the blanks with your username below, as well as a reminder of the password you used. Please don't write the actual password, as you are responsible for any activity undertaken on your Google Account.

Username: .....@millparksc.vic.edu.au

Password

Reminder:

You might want to also record this information in your phone or somewhere else safe so that you don't lose this information.



23

Google classroom - Google suite Continued...

### What do I get out of this?

#### **Google Classroom**

At Mill Park SC, teachers use Google Classroom to:

- Set work in class
- Record homework
- Communicate important information

#### Your Mill Park Google Account

The new Google Classroom account provides more than just access to Google Classroom, you get access to:

- Google Drive with unlimited storage
- GMail for your school email account
- Google Calendar, which will automatically have the due dates for any work set in Google Classroom
- Google Docs, Sheets, Slides and many other useful Google tools

### **Frequently Asked Questions**

#### Can't I just use my GMail account?

**No.** Google's "Terms of Use" don't allow schools to use personal accounts for school Google Classroom work. Also, in order to automatically enroll you in the correct classes, and to be able to ensure the authenticity of your work, we need to use your Mill Park account.

### What if Classroom didn't ask me to sign in?

If you were taken straight to a blank Google Classroom page - you are probably already signed in with a personal GMail account. This is not a problem - just click on your user icon in the top right hand corner, and choose "Add Account".

### Can I use this on my phone?

**Yes.** but not in class. Downloading the Google Classroom app (on Google Play or the Apple App Store) is free, and it can allow you to be notified when teachers post work. You can also add your account on your phone to access student email, calendar and other Google services. But it is not possible to complete all tasks through the phone app, and you will not usually be permitted to use your phone to access Google Classroom in class.

### Do I need to bring a laptop (or device) to school?

**Yes.** You will need a laptop or tablet that complies with the BYOD Minimum Device Specifications as found at http://www.millparksc.vic.edu.au/byod/. As BYOD has been available for a number of years at Mill Park Secondary College, it is now required that each student is bringing a device to access class materials.

### How do my parents see Google Classroom?

Parents are not able to "log in" to Google Classroom, but instead they will be invited to receive regular email updates on the work assigned to you. New parents (or parents of new students) will receive an invitation to receive these email updates at the beginning of next year.



Parent/Teacher Interview appointments and daily

Once your child commences at the college, a letter will

details of your initial parent access code (Family Key) that

be sent to your home address providing you with the

is required for you to create your account. When you

current email address and to set your confidential password. Please do not share this password with your

child/ren. Please use the attached documents for

SENTRAL EDUCATION

create your account, you will be prompted to use your

instructions on how to register and create your account.

announcements pertinent to their child/ren.

# Sentral Education Portal

Mill Park Secondary College uses the Student Management software called 'Sentral' to manage all student data and communications. Students have access to their student portal on Sentral, where they can for example, access their timetable, daily announcements and reports.

Parents have access to the parent portal of Sentral. Parents need only one log-on despite how many children they have at the college.

Parents can access their child/ren's timetables, attendance data, school reports.

### How to register and use Sentral User Manual

Browse to the following website https://sentral.millparksc.vic.edu.au/portal/register

• Complete the form and select "Create your account"

ege	
t	
Title	Not Avail 🖌
t Name	First Name
	PLEASE PROVIDE YOUR FIRST NAME
urname	Surname
	PLEASE PROVIDE YOUR SURNAME
	urname

• Enter your Family key supplied in the letter sent home and select "Add Key"

WelcomeMill Park Secondary College Parent Portal
MILL PARK
To get started, you will need to add a new Access Key to your Portal Account. The school should have provided this key to you. If you have not received a key, please contact the school directly.
Simply type the Access Key provided to you in the field below to add your first Access Key:
Add Key



25

### **Education Portal**

This is your dashboard which gives you a brief outline of you student's profile, medical information, School newsletter and parent bulletin.



This Dashboard will display student information such as attendance, wellbeing, school reports, student's timetable and details on activities such as swimming, athletics and camps.

#### Ele Est Yee Higtory Eschmarks Ison Help () Statent Overview - Studen. × ) () My Databased 21 TO 161 ET × ( + € @ Maxilla - C 🐐 - 🤉 cartoon of itudent \* \* ☆ 白 オ つ・ x<sup>2</sup> NA の 目 🐷 -£---Select Dashboard Dashboard - for the active Dashboard modules ces 🔞 Teacher Messages 🙆 Classes 💿 🗸 🗐 Homework O My Profile Today's Timetable My Timetable O Resources Before HG (B) Activities English Unit Yr11 (ITENOTIEA) \$1 Attendance No notices found for today English Unit Yr11 (11EN011EA) No daily notices recorded for today. Please check back later \$2 ( Wellbeing Recess A Reporting Business Management Unit Yr11 (118M0118A) IOOM **160** MTH D**XYTE** Assessments \$3 Business Management Unit Yrl **S4** 118M0118A) Lunch\_1 Lunch\_2 General Maths Unit Yr11 S5 OM OTO VIETO LEE

To access this page once you have registered browse to: https://sentral.millparksc.vic.edu.au/portal



### How to Book Parent Teacher Interviews

Once you login to Sentral select:

- 1. Interviews
- 2. Interview period Semester one

Mill Park Se Parent Portal	econdary College			
Dashboard	0 Interviews 0 ~	🔄 Messages	Family Details	Medical Information
	Semester 1	2		

- 3. Select your interview times
- 4. Confirm appointments

Subject	Class	Teacher	Time
ΨĂ	78R	Ms RAFIEI	10 07 am
Dance / Drama Yr7	7DDBR	Ms MORTON	10.22 am
English Y7 Yr7	7ENBR	Mt RAFIEI	10.52am
tome Group Yr7	7HGBR	Ms RAFIEI	11.57am
Humanities Yr7	7HUBR	Mss RNG	Tt I Sam
nfo Tech V7 Yr7	7ITBR	Ms CURNOW	15.45am
Pe Heath Y7 Yr7	7PE8R	Mr MCLEOD	1.15pm
Mathis Y7 Yr7	7MABR	Mr PALMER	1.30pm
talian Y7 Yr7	7LTBR	Ms MOLROY	1.37pm
Science V7 Vr7	7SCBR	Mrs READ	1 ASpen
Pastoral Yr7	7FMER	Ms RAFIEI	2:07pm

- 5. You can now edit your bookings if you need to at a later date
- 6. Download it to your icalendar
- 7. Print your appointments

Dance / Drama Yr7	TODBR	Ms MORTON	Mon 16/03/2015	1.51pr
Home Group Yr7	7HGBR	Ms RAFIEI	Mon 16/03/2015	1.68pr
Humanities Yr7	7HUBR	Mrss Ring	Mon 16/03/2015	2.19pr
Science Y7 Yr7	7SCBR	Mrs READ	Mon 16/03/2015	2.26pr
		🖌 Edd fluxiongi	Download ICal	e Pro
		<u>+</u>	<b></b>	-
		5	6	7



27

### **How to Download School Reports**

Browse to https://sentral.millparksc.vic.edu.au/portal

1. Login using your email and password

	MILL PARK
S	Park Secondary College Student and Parent Portal
Usem	
Passy	iord
	🖨 Sign In

#### 2. Select the student's name to access their dashboard

Mill Park Secondary College Read Pole	
Dashboard 😳 Messages 🕗 Family Details 😧 Medical Information	
Velcome - Select the student you'd like to view below	School Newsletter
Welcome to the Mill Park Secondary College Online Portal.	To download the latest school newsletters, simply click the links below
Each of your students that attend Mill Park Secondary College will be shown below. Simply select which student you'd like to review by clicking on	MPSC Newsletter No. 2 - 20 Feb 2015 pat
their photo. You can always change the student you're reviewing by using the My Students link at the top of each page.	MPSC Newsletter No. 1 - 6 Feb 2015 pdf
	Student/Family Access Key
	Family/Student access key
$(-)_{\mathcal{B}}$	A 22 FTY # YOU HAVE RECEIVED A FAMILY STUDIED ACCESS NEW THOM VI
	SCHOOL, YOU CAN BRITER IT HERE.
Jen a	
Students Name	

- 3. Select Dashboard
- 4. Reports



- 5. Select Published Reports
- 6. Select the appropriate report



# Download the Sentral Ap

# Experience the new Sentral for Parents App

### We've listened, and reinvented.

Our new school engagement app has been developed to help you stay connected and informed about your child's education.

# Discover the possibilities and download the app today.

To get started visit: www.sentral.com.au/our-products/parents







ENTRAL

# Great ideas are always worth the wait

### What can you expect?

You'll find numerous smart features, which are designed to match your school's current and future educational needs including:

#### Simple registration and login for parents

Parents will be able to log in with credentials from the parent portal. For new users
without a parent-portal account, they can easily create one in the app to log in.

#### Streamlined smart features tailored to parents devices

- Student absence notification. Parents can take action immediately within the app, to mark an absence and provide explanations/reasons etc.
- · Newsfeed items are actionable and listed based on the parents' preferences.
- Seamless opening of PDF files and attachments.

#### A systematic newsfeed. Relevant, reliable, actionable

Parents can now filter information and see prioritised and relevant items highlighted.

#### Messaging feature

- It's never been so easy for parents and teachers to stay connected with Sentral's new in-app messaging feature. Messages will be divided in sequence, based on conversation subject-matter, and parents will be able to save time by responding directly within the app.
- · Uploading documents and viewing PDF attachments has also been simplified.

#### A modern and user-centric interface, tailored to your school

 Parents will experience simple and efficient navigation, and a streamlined design to match the individual school's identity.

Discover the possibilities and download the app today. www.sentral.com.au/our-products/parents







# 2022 Instrumental Music Program

The Instrumental Music Program at Mill Park Secondary College offers students the opportunity to develop a greater appreciation of music, musicianship, instrumental development and performance through specialist instrumental music lessons. The Instrumental Music Program also aims to foster enjoyment, positive self-esteem, growth mindset and creativity.

The instruments available include contemporary voice, guitar, electric bass, drum-kit, piano/keyboard, flute and saxophone at Year 7 - 12. Students also have the opportunity to participate in College ensembles and music performances.

### 2022 Instrumental Music Program Enrolment

All students who wish to participate in the program are required to complete the selections below and indicate their intentions for involvement in the Instrumental Music Program for 2022. This enrolment applies to both existing Instrumental Music students and new enrolments. Please note: Range of instruments and placement into lessons is based on staff availability.

### Fees

The fees per instrument in 2022 will be \$105 per semester/ \$210 per year. Payment for the Instrumental Music Program must be made by 2nd March 2022, unless previous payment plan arrangements have been made. If paying per semester, 2nd semester payment must be made by 22nd June 2022.

### Senior Campus Instrumental Music Program

It is highly recommended that students who have enrolled in Years 10-12 Music Performance subjects also enrol for instrumental lessons. This allows the extra benefit of a more individualised approach and will complement their studies in music. Depending on the context of subjects selected, some VCE students may benefit from having lessons for two instruments.

### **Lesson Timetables**

Instrumental music lessons are held during school hours and students are withdrawn on a rotating basis from their other subject classes. Where possible, Year 12 students will be given lessons during their study sessions. Lessons for Years 7-10 students are normally in small groups while VCE students are offered individual/small group lessons to cater for the needs of the VCE curriculum. Instrumental teachers will communicate lesson information and timetables through Google Classroom and Sentral. Your child s placement will be confirmed at the start of 2022.



### If your child is interested in participating in the Instrumental Music Program, please print and complete this form and return it to the General Office by 1st March 2022.

Student's Name:	
H/G:	New Student to MPSC
Campus 2022: Middle Years Senior Campus	
Campus Parent/Guardian Name:	
Parent/Guardian Contact Number:	
Parent/Guardian Email:	

### **Instrumental Selection**

Ist Preference (Please tick the	e instrument that yo	ou would like to enrol	into for <b>2022</b>
---------------------------------	----------------------	------------------------	----------------------

🗌 Drum Kit	Piano / Keyboard	Contemporary Voice
Guitar (Acoustic)	Guitar (Electric)	Electric Bass
Flute	Saxophone	

**2nd Preference** (Please tick a second choice instrument if you wish to learn a second instrument (VCE only) or you are happy to accept the 2nd instrument if the 1st preference instrument is not available)

Drum Kit	Piano / Keyboard	Contemporary Voice
Guitar (Acoustic)	Guitar (Electric)	Electric Bass
Flute	Saxophone	

### Current Instrumental Music Enrolment Status (select only one)

New enrolment for Instrumental Music

- Current instrumental student and wish to re-enrol but wish to change instrument preference
- Current instrumental student but now in VCE and wanting to learn a 2nd instrument in addition to current instrument

#### **Music Performance Elective Subject selections in 2022**

All Instrumental Music students are encouraged to participate in Music Classroom subjects. Please indicate if you/your child has selected any of the following. (select one only)

Year 7 or 8 Elective subjects don't apply	VCE Music Performance 3&4
VCE Music Performance Units 1&2	Have not selected Music as an elective subject
VET/VCE Music Industry Sound Production	Year 10 Music Performance
Year 9 Music Performance	VCE Music Investigations Units 3&4



### **Ensemble Participation**

All instrumental students are encouraged to be involved in ensembles and performances. Please indicate the types of ensembles you/your child is likely to be interested in participating in.

Vocal Ensemble	Percussion Ensemble	Guitar Ensemble			
Woodwind Ensemble	Contemporary bands	Mixed Instrumental Group			
Stage/Jazz band	Cultural influenced group	College Production band			
Other:					
Please describe your child's musical background e.g. previous lessons, self-taught, community or school involvement, etc					

Additional information: Please describe any additional information or special needs relevant to you/your child participating in Instrumental music lessons.

#### Instrument Hire (select only one)

It is an expectation that all students have an instrument for home practice. School hire instruments are ONLY available for flute and saxophone. No other instruments are available for hire. Drum students must have at minimum a pair of drum sticks and a practice pad.

I will need to hire a flute or saxophone from MPSC

I have my own instrument at home

I am a voice student

I do not currently have an instrument at home for practice but will organise one once lessons proceed

### **Participation & Commitment**

We understand the expectations and participation in the Instrumental Music Program at MPSC for 2022. I (student) will participate in the Instrumental Music Program by completing set tasks and attend weekly sessions and practice and participating in various school bands, ensembles & performances. I parent/guardian understand that I will need to contact the Instrumental Music Teacher to advise of any concerns, in regards to my child s attendance. We accept responsibility for the safe upkeep and cost of repair to the school instruments used/damaged. I agree to pay set fees and charges. I will provide an instrument for practice at home.

I agree with the above participation and commitment guidelines

Other: ..

Parent/Guardian Signature: Date: //..../



33

# Mill Park Secondary College





### ALL ORDERS TO BE COMPLETED ONLINE at <u>www.campion.com.au</u>

### using "KP9H" as your code

### using "KP9H" as your code

### by Friday 17th December 2021

PREPACKAGED DELIVERY SERVICE

All orders must be Prepaid by Credit Card (MasterCard and Visa accepted)

Every effort will be made to deliver your order by January 25th 2022. Due to increased demand and restrictions relating to COVID-19, your delivery may arrive outside the original estimated delivery timeframe.

Orders can still be placed after the due date by visiting our website or Retail Service Centre. Full stock availability cannot always be guaranteed for late orders.

Our Retail Service Centres will have restrictions imposed on trading hours and density limits on the number of people allowed in its stores due to COVID-19. As such, delays should be expected. For the latest and up-to-date information on our store trading hours and full terms & conditions, please visit our website at www.campion.com.au



Your Retail Service Centre 48 LATITUDE BLVD THOMASTOWN VIC 3074 **Contact Us** 

help@campion.com.au

		Г		
	rice	Ľ	V	Location
Year 7				
ENGLISH (CORE)				
1 x My Life as an Alphabet (P/B) [Barry Jonsberg]\$	16.99	1		P00962
	11.99	2		P16691
Hustler] I x Binder A4 4D Ring 50mm PP Insert Black	\$8.05	3		P55131
e e	\$1.15	4		P56328
	\$9.80	5		P52449
x Loose Leaf Refills Reinforced A4 7mm Pkt 500 \$	16.95	6		P56390
ENGLISH AS AN ADDITIONAL LA	NGU	۱۵	θF	
x My Life as an Alphabet (P/B) [Barry Jonsberg] \$		7		P00962
x Binder A4 4D Ring 50mm PP Insert Black		8		P55131
•	\$1.15	9		P56328
x Loose Leaf Refills Reinforced A4 7mm Pkt 500 \$	16.95	10		P56390
x Dividers & Indices A4 10 Tab Clear Pockets	\$9.80	11		P52449
ENGLISH (ACCELERATED)				
( <i>i</i>	11.99	12		P16691
ustler]				
x Giver, The (Collins Modern Classics) [Lois Lowry] \$		13		P02933
x Binder A4 4D Ring 50mm PP Insert Black		14		P55131
	\$1.15			P56328
x Loose Leaf Refills Reinforced A4 7mm Pkt 500 \$				P56390
x Dividers & Indices A4 10 Tab Clear Pockets	\$9.80	17		P52449
IUMANITIES				
x Jacaranda VIC Humanities Alive 7 Print/LearnON \$ E [Darlington]	70.00	18		P11948
	\$1.90	19		P55554
•	\$8.05	20		P55131
•	\$1.15	21		P56328
TALIAN			_	
	59.95	22		P18649
Print&Digital) 2E [Ghezzi et al] Please retain these resources for Yr 8	00.00		_	
	39.95	23		P05847
Digital) 2E [Ghezzi et al]			_	
Please retain these resources for Yr 8	¢1.00	04		
x Exercise Book A4 128 Page 8mm	\$1.90	24		P55554
MATHEMATICS				
fill Park Maths Pathways Levy Year 7\$		25		F28683
x Grid Binder Book A4 128 Page 5mm Grid		26		P55154
x Calculator Casio Scientific FX-82AU Plus II 2E \$		27	_	P52000
x Protractor 10 cm 180 4" Half Circle	\$0.45	28		P56353
SCIENCE				
x Exercise Book A4 128 Page 8mm	\$1.90	29		P55554
Aill Park SC Stile Subscription Yr 7\$ Students require a device to access the STILE online		30		F25730
		e pit	Mueu	111 01035
SCIENCE (ACCELERATED STEM)		24		DECEC
x Exercise Book A4 128 Page 8mm		31 22	_	P55554
Iill Park SC Stile Subscription Yr 7 Accelerated STEM .\$ Students require a device to access the STILE online		32 e pro		F25888 in class
/ISUAL ART				
	\$0.55	33		P56176
	\$0.80	34		P56194
	\$5.05	35		P56475
533			-	
x Pencils-Coloured 24's Noris Club \$	10.55	36		P51532
x Sharpener Pencil Barrel Double Hole Metal (HQ)	\$6.20	37		P50668
x Eraser Plastic Pencil Large With Sleeve	\$0.40	38		P58510
1 x Ruler 150mm Plastic Clear				

TICK THE BOX FOR THE ITEMS REQUIRED					
Description	Price	$\checkmark$	Location		
1 x Marker Artline #200 Black 0.4mm	\$3.60	40 🔲	P56081		
1 x Marker Artline #210 Black 0.6mm	\$3.60	41 🔲	P56115		
DANCE/DRAMA					
1 x Display Book A4 20 Pocket Clear Cover Black Refillable	\$2.25	42 🔲	P50131		
1 x Binder Book A4 96 Page 8mm	\$1.45	43 🔲	P55152		
PHYSICAL EDUCATION/HEALTH	4				
1 x Exercise Book A4 64 Page 8mm	\$1.15	44 🔲	P55546		
MATERIALS					
1 x Display Book A4 20 Pocket Black Refillable	\$2.00	45	P55442		
1 x Pencil (2H) Tradition		46 🗖	P56186		
INFORMATION TECHNOLOGY					
1 x Exercise Book A4 96 Page 8mm	\$1.45	47 🔲	P55551		
PASTORAL					
1 x Exercise Book A4 64 Page 8mm	\$1.15	48 🔲	P55546		
GENERAL STATIONERY					
6 x Pen Ballpoint 4 Colour BIC	\$20.40	49 🔲	P50589		
1 x Scissors 170mm/6.5" Plastic Handle	\$3.10	50 🔲	P50164		
1 x Glue Stick Bostik 21gm	\$3.60	51 🔲	P55647		
1 x Pencil Case 340x170mm Tartan Jumbo	\$3.15	52 🔲	P56215		
1 x Pencil (HB) Tradition	\$0.80	53 🔲	P56172		
1 x Pencil (2B) Copperplate	\$0.55	54 🔲	P56176		
1 x Highlighters Pkt 4 Micador ECO	\$3.20	55 🔲	P51157		
1 x Loose Leaf Refills Reinforced A4 7mm Pkt 100	\$3.55	56 🔲	P56388		
2 x Pocket Plastic A4 11 Hole Pkt 10	\$2.30	57 🔲	P56328		

### Add Your Order

Value of Items Selected Plus Home Delivery Charge - inc. GST Estimated Amount to Pay

..... \$10.00 .....

ITEM COUNT: Write the number of items selected.

# Mill Park Secondary College



Year 7 SEAL 2022

### ALL ORDERS TO BE COMPLETED ONLINE at <u>www.campion.com.au</u>

using "KP9H" as your code

by Friday 17th December 2021

PREPACKAGED DELIVERY SERVICE

All orders must be Prepaid by Credit Card (MasterCard and Visa accepted)

Every effort will be made to deliver your order by January 25th 2022. Due to increased demand and restrictions relating to COVID-19, your delivery may arrive outside the original estimated delivery timeframe.

Orders can still be placed after the due date by visiting our website or Retail Service Centre. Full stock availability cannot always be guaranteed for late orders.

Our Retail Service Centres will have restrictions imposed on trading hours and density limits on the number of people allowed in its stores due to COVID-19. As such, delays should be expected. For the latest and up-to-date information on our store trading hours and full terms & conditions, please visit our website at www.campion.com.au



Your Retail Service Centre 48 LATITUDE BLVD THOMASTOWN VIC 3074 Contact Us

help@campion.com.au

36

TICK THE BOX FOR THE ITEMS	REQUIR	ED —	₹,		
Description	Price	[	$\checkmark$	Location	Dese
Year 7 SEA	<b>1</b>				1 x Pe
					1 x Pe 1 x Hig
ENGLISH	¢11.00	1		D16601	1 x Lo
1 x Black Cockatoo (P/B) [Carl Merrison & Hakea Hustler]	\$11.99	1		P16691	2 x Po
1 x Giver, The (Collins Modern Classics) [Lois Lowry]		2		P02933	
1 x Binder A4 4D Ring 50mm PP Insert Black				P55131	Va
1 x Pocket Plastic A4 11 Hole Pkt 10 1 x Loose Leaf Refills Reinforced A4 7mm Pkt 500				P56328 P56390	Pl
1 x Dividers & Indices A4 10 Tab Clear Pockets				P52449	Es
HUMANITIES					
1 x Jacaranda VIC Humanities Alive 8 Print/LearnON 2E [Darlington]	\$70.00	7		P05322	ITEN
1 x Exercise Book A4 128 Page 8mm		8		P55554	
1 x Binder A4 4D Ring 50mm PP Insert Black		9	_	P55131	
1 x Pocket Plastic A4 11 Hole Pkt 10	. \$1.15	10		P56328	
ITALIAN					
1 x Parliamo Italiano Insieme 1 Student Book (Print&Digital) 2E [Ghezzi et al] Please retain these resources for Yr 8	\$59.95	42		P18649	
1 x Parliamo Italiano Insieme 1 Workbook (Print &	\$39.95	11		P05847	
Digital) 2E [Ghezzi et al] Please retain these resources for Yr 8	•				
1 x Exercise Book A4 128 Page 8mm	. \$1.90	12		P55554	
MATHEMATICS					
Mill Park Maths Pathways Levy Year 7 Seal	. \$65.00	13		F28684	
1 x Grid Binder Book A4 128 Page 5mm Grid		14		P55154	
1 x Calculator Casio Scientific FX-82AU Plus II 2E				P52000	
1 x Protractor 10 cm 180 4" Half Circle	. \$0.45	16		P56353	
SCIENCE			_		
1 x Exercise Book A4 128 Page 8mm Mill Park SC Stile Subscription Yr 7 SEAL		17 18		P55554 F25731	
Students require a device to access the STILE onli					
VISUAL ARTS					
1 x Pencil (2B) Copperplate	. \$0.55	19		P56176	
1 x Pencil (4B) Tradition		20		P56194	
1 x Sketch Book A3 20 leaf Perf Board Cover Spirax #533	\$5.05	21		P56475	
1 x Pencils-Coloured 24's Noris Club	. \$10.55	22		P51532	
1 x Sharpener Pencil Barrel Double Hole Metal (HQ)	. \$6.20	23		P50668	
1 x Eraser Plastic Pencil Large With Sleeve				P58510	
1 x Ruler 150mm Plastic Clear 1 x Marker Artline #200 Black 0.4mm				P56409 P56081	
1 x Marker Artline #210 Black 0.4mm.				P56115	
DANCE/DRAMA	, toree				
1 x Display Book A4 20 Pocket Clear Cover Black	\$2.25	28		P50131	
Refillable		20		100101	
MATERIALS					
1 x Display Book A4 20 Pocket Black Refillable		29		P55442	
1 x Pencil (2H) Tradition	. \$0.80	30		P56186	
INFORMATION TECHNOLOGY					
1 x Exercise Book A4 96 Page 8mm	. \$1.45	31		P55551	
PASTORAL					
1 x Exercise Book A4 64 Page 8mm				P55546	
1 x Display Book A4 20 Pocket Black Refillable	. \$2.00	33		P55442	
GENERAL STATIONERY		_	_		
6 x Pen Ballpoint 4 Colour BIC				P50589 P50164	
1 x Scissors 170mm/6.5" Plastic Handle 1 x Glue Stick Bostik 21gm				P50164 P55647	
	,		_		

Description	Price	$\checkmark$	Location
1 x Pencil Case 340x170mm Tartan Jumbo	. \$3.15	37 🔲	P56215
1 x Pencil (HB) Tradition	. \$0.80	38 🔲	P56172
1 x Highlighters Pkt 4 Micador ECO	. \$3.20	39 🔲	P51157
1 x Loose Leaf Refills Reinforced A4 7mm Pkt 100	. \$3.55	40 🔲	P56388
2 x Pocket Plastic A4 11 Hole Pkt 10	. \$2.30	41 🔲	P56328

### Add Your Order

Value of Items Selected	
Plus Home Delivery Charge - inc. GST	\$10.00
Estimated Amount to Pay	

M COUNT: Write the number of items selected.

37

22 L0C73 17 B - Mill Park Secondary College Year 7 SEAL





Middle Years Campus Moorhead Drive Mill Park VIC 3082 T +613 9407 9700

Senior Campus Civic Drive Epping VIC 3076 T +613 (03) 9409 8222

E mill.park.sc@education.vic.gov.au www.millparksc.vic.edu.au