

# Google Classroom - Guardian Email Summaries



*All parents and carers can receive an automatic email summary from Google Classroom for each of their students. You can choose the frequency of the emails - daily or weekly.*

Guardian email summaries include information about:

- **Class activity**—Announcements, assignments, and questions recently posted by teachers
- **Missing work**—Work that is overdue at the time the email was sent
- **Upcoming work**—Work that's due today and tomorrow (for daily emails) or work that's due in the upcoming week (for weekly emails)

In many ways, a guardian email summary works as a personalised email mailing list - inviting you to subscribe then sending regular emails.

*A sample guardian email summary is shown on the next page.*

## How do I sign up?

As long as the email address that MPSC have stored for you is correct, you can just sit back and wait. In 2023, invitations will be sent out. In the first couple of weeks you should receive an email from Google Classroom inviting you to receive a Guardian Email Summary. Once you sign up, you will begin receiving emails from Google Classroom every week (or day if you prefer).

## Do I need a Google Account to receive email summaries?

No.

Guardians are not required to create a Google account to **receive** the email summaries - upon clicking "Accept" to the invitation email you will be sent weekly summaries.

**But** if you wish to change the frequency of emails (from weekly to daily) or view which students are connected with your account, you would need to create a Google account if you do not already have one. You can use any existing email address to sign-up for a Google account.

## Who will receive Guardian Email Summaries?

Guardian email invitations will be sent to any/all parent email addresses stored on the system for current MPSC students (barring any restrictions). Students can have more than one guardian email address attached to their account if needed.


## Should I download the Google Classroom app or login to the website?

**No.** Google Classroom does not offer direct login access to parents and guardians, so parents do not need to use the Google Classroom app or access the website. Instead, offering regular email updates should provide parents and guardians with an easy way of keeping in-touch with their student's learning.

## How does this fit with other school communication?

Google Classroom emails are an additional communication channel that is brand new and designed as an additional way of helping partner with parents. Google Classroom is more focused on the learning in individual classes from day to day.

Here is an example of what a weekly guardian summary would look like:



**Google Classroom**

**Weekly summary for Felix**

Aug 1 – Aug 5, 2016

### Student work

Missing from last week

U.S. History – due Jul 26

**My top five influential figures in American History**

Create a top 5 list of the most influential figures in American history from the people listed in the handout. For each figure, write a brief explanation (in your own words) on why they are on your list. We will be going over this in class so make sure you are ready to justify your choices.

English and American Literature – due Jul 27

**What is the Harlem Renaissance? Who started it?**

Due next week

U.S. History – Due Aug 9

**"The Price of Free Speech" Reading and Questions**

Read the handout attached and answer the questions listed in the Google Doc. All answers should be in your words.


Marine Biology – Due Aug 13

**Aquarium Investigation Project**

Select three aquatic animals you would like to learn more about this semester. Answer the questions in the Google Doc. These facts will be used as the basis for your end of year presentation.

### Class activity from last week

 **U.S. History**  
Kristen Gould

Assignment – Due Aug 9

**"The Price of Free Speech" Reading and Questions**

Read the handout attached and answer the questions listed in the Google Doc. All answers should be in your words.

Posted Aug 5

Question

**What document ended the War? What were the major components of the document?**

Posted Aug 5

Assignment – Due Aug 16

**Birth of a Nation**

List out the strengths and weaknesses that the British and colonists' possess during the revolution. For the weaknesses listed, please provide a paragraph on some ways that it could be avoided.

Posted Aug 5


  

Don't see a class? Contact the teacher. They might not use Classroom or may not have turned on notifications.

---

SETTINGS UNSUBSCRIBE

---



Google Inc.  
1600 Amphitheatre Pkwy.  
Mountain View, CA 94043 USA

Adapted from Google Support article: <https://support.google.com/edu/classroom/answer/6386354?hl=en>