

October 2022

Dear parent/guardian,

Mill Park Secondary College is looking forward to another great year of teaching and learning and would like to advise you of the College's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all you support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide a wider offering of subjects and special curriculum experiences; enhanced digital learning opportunities and the upgrade of facilities.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

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Tim Natoli College Principal

Kathy Filev School Council President

PARENT PAYMENTS - YEAR 7 - 2023

Curriculum Contributions Items and activities that students use, or participate in, to access the Curriculum		Amount	
Year 7 Student ID Card	\$	5.00	
Year 7 Diary	\$	15.00	
 Year 7 classroom consumables, materials & equipment Art – paint, coloured pencils, fine liners, clay, coloured paper, resource booklet (\$40) Materials Technology – wood, construction materials (\$20) Drama – costumes, stationary props, pencils, resource booklet (\$10) 		70.00	
Online subscriptions and support – (Compass/Citrix)	\$	40.00	
Year 7 Printing and photocopying of worksheets, learning materials and handbooks		50.00	
Other Contributions - for non-curriculum items and activities		Amount	
School Sports Victoria membership	\$	10.00	
Student Wellbeing Programs & First Aid		30.00	
Optional - Locker Hire and Maintenance	\$	10.00	
School Grounds - maintenance and improvements \Box \$10 \Box \$20 \Box \$50 \Box \$	\$		
Library Resources - to assist the College in purchasing important student library resources	\$		
TOTAL AMOUNT	\$		

Educational items for students to own

Attached is a list of items that the school recommends you purchase from Campion Education for your child to individually own and use.

Extra-Curricular Items and Activities

Mill Park Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by 12 December 2022.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Optional - Padlock – heavy duty, MPSC logo	\$ 25.00	\$
Optional - Portfolio – to retain school records, certificates & achievements	\$ 22.00	\$
Optional - School Camp	\$ TBA	\$
Optional - Instrumental Music lessons (\$105.00 per semester)	\$ 210.00	\$
Other optional Year 7 Excursions and Incursions to be scheduled	\$ TBA	\$
Total Extra-curricular Items and Activities		\$

Financial Support for Families

Mill Park Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF) available to eligible parents
- State Schools Relief support is available for uniforms, footwear, calculators, and textbooks via Student Welfare staff.
- The College encourages and promotes the selling of second-hand books, uniforms, equipment etc. Their websites are:
 - o <u>www.sustainableschoolshop.com.au</u>
 - o <u>www.campion.com.au</u>
- Further local community support may be available. Student Welfare staff can provide information on these avenues
- Payment Plan a progressive financial payment plan can be arranged via Qkr.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Ms Julie Wolfe, Business Manager Ph: 03 9407 9700 Email: julie.wolfe@education.vic.gov.au

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

Payment methods

- Qkr (schools preferred method of payment)
- Credit Card facilities
- BPay
- Cash or EFTPOS
- Centrepay deduction from Centrelink payments

Refunds

Requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred by the school, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



PARENT PAYMENTS POLICY

Categorisation of parent payment requests – Secondary Schools

The information below is to be used as a reference guide for schools when deciding upon which category a parent payment item should be listed on the <u>Parent Payment Letter Template</u>. The list covers a wide range of potential items and activities that should only be listed by schools when they have a demonstrated need related to their school goals. Further information regarding how schools can request parent payments can be found at <u>www.education.vic.gov.au/pal/parent-payment/policy</u>.

Education

and Training

TORIA

State Government

Schools can request contributions from parents under three categories

Curriculum ContributionsVoluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.Other ContributionsExtra-Curricular Items and Activities• General classroom equipment (e.g. shared classroom stationery, paper, posters/charts)• Sports affiliation costs (e.g. School sports Victoria affiliation)• Sports affiliation stationery, paper, posters/charts)• Sports affiliation stationery, paper, posters/charts)• Sports affiliation sports Victoria affiliation)• Optional Items to keep (e.g. yearbook, school photos, recording of school concert)• Subject specific materials and equipment (e.g. materials for English, Mathematics, Language, Science, Art, Music, Technology, Heysical Education)• Sports Victoria affiliation students and ICT (e.g. tenning support programs, mentoring, coaching, tutoring, homework (clubs)• Optional Extra-Curricular Activities - school based (e.g. camps, excursions, incursions, guest speakers, sport carnivals and ervision schools• Provision and upkeep of school devices oniguration, maintenance, and server/system costs)• Enhanced wellbeing support (e.g. wellbeing programs, school counskeepers, coaches, additional wellbeing and learning support staff)• Optional Extra-Curricular Activities - School based (e.g. camps, excursions, incursions, camps, whole- school buildings frand)• Digital and online subscriptions for terstring• School buildings frand equipment, recording studio)• Digital and online subscriptions for terstring• Standardised terstring support staff)• Digital and online subscriptions for terstring• St	Schools can request contributions nom parents under three categories							
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 equipment (e.g. shared classroom stationery, paper, posters/charts) Subject specific materials and equipment (e.g. materials for English, Mathematics, Language, Science, Art, Music, Technology, Food Technology, Health and Physical Education) Provision and upkeep of school devices, peripherals and ICT (e.g. devices owned by the school, class sets, device configuration, maintenance, and server/system costs) Photocopying and printing for students (e.g. printed workbooks in lieu of textbooks) Curriculum activities (e.g. printed workbooks in lieu of textbooks) Curriculum activities (e.g. excursions, incursions, camps, whole school carnivals - including transport and entry) Digital and online subscriptions for learning Assessments (e.g. standardised tests, revision packages, external examinations) Sports Victoria affiliation) Sports Victoria affiliation) Sports Victoria affiliation) Student and parent communication tools Student and parent communication tools Enhanced students support (e.g. devices, configuration, maintenance, and server/system costs) Chot buildings and grounds maintenance and enhancement (e.g. Library Fund) Library maintenance and enhancement (e.g. Library Fund) Use and upkeep of specialised facilities on campuses (e.g. gym equipment, recording studio) First aid and hygiene costs 	curriculum items and activities which the school deems necessary for	curriculum items and activities that relate to the school's functions and	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are					
Student ID cards Student planners Student planners Entry into academic competitions	 equipment (e.g. shared classroom stationery, paper, posters/charts) Subject specific materials and equipment (e.g. materials for English, Mathematics, Language, Science, Art, Music, Technology, Food Technology, Health and Physical Education) Provision and upkeep of school devices, peripherals and ICT (e.g. devices owned by the school, class sets, device configuration, maintenance, and server/system costs) Photocopying and printing for students (e.g. printed workbooks in lieu of textbooks) Curriculum activities (e.g. excursions, incursions, camps, whole-school carnivals - including transport and entry) Digital and online subscriptions for learning Assessments (e.g. standardised tests, revision packages, external examinations) Student ID cards 	 Sports Victoria affiliation) Student and parent communication tools Enhanced student support (e.g. learning support programs, mentoring, coaching, tutoring, homework clubs, language conversation clubs) Enhanced wellbeing support (e.g. wellbeing programs, school counsellors, mental health practitioners) Lockers/locker maintenance Engaging staff through local payroll (e.g. groundskeepers, coaches, additional wellbeing and learning support staff) School buildings and grounds maintenance and enhancement (e.g. Building Fund) Library maintenance and enhancement (e.g. Library Fund) Use and upkeep of specialised facilities on campuses (e.g. gym equipment, recording studio) 	 yearbook, school photos, recording of school concert) Optional Extra-Curricular Activities - school based (e.g. camps, excursions, incursions, guest speakers, sport carnivals and events) Optional Extra-Curricular Activities - outside of school hours (e.g. formal, dance, social, graduation, award ceremonies) Use of specialised school facilities after hours (e.g. use of gym facilities) Optional items within subjects (e.g. students wanting to use mahogany wood and silver for Technology in lieu of the school's standard timber and metal) Optional experiences within subjects (e.g. Outdoor Education camp, science excursion) Alternative curriculum programs (e.g. Montessori, Steiner, Language Immersion, International Baccalaureate Diploma) Private instrumental music lessons and instrument hire 					
	providers and can include booklist ite		and own. These items are sold by third party es and peripherals, calculators, locks and eir own educational items, the school must					

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ensure the student has free access to what is needed at school to access the school's delivery of the Curriculum