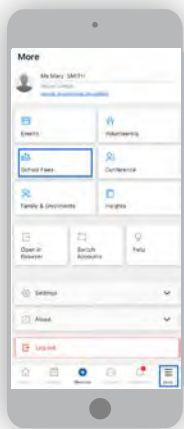


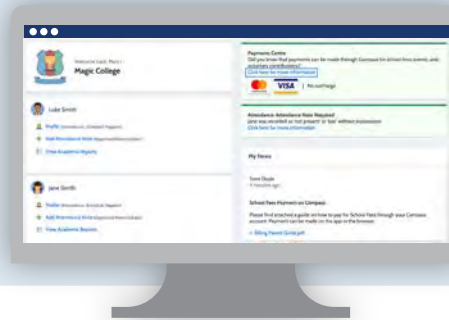
A Parent's Guide to Billing

A step by step guide to take you through paying your school contributions through the Compass App or Browser.



Compass App

Select 'Contributions' from the 3 Bars / Side Menu



Web Browser

Click the 'Payment Centre' Banner on your Home Page & select School Fees.

Handy Tips & Tricks

- ✓ You can access your payment history via Cog icon > My Payments.
- ✓ All transactions will send a receipt to your email.
- ✓ Access your Events & School contributions all in the one place.
- ✓ Chip away at your fees, whenever suits you.
- ✓ Choose from a number of instalment options

Goodbye cash handling!

The Compass Payments Centre allows you to pay anytime, anywhere - reducing foot traffic and contact in the school office.



A Parent's Guide to Billing

2024 School Contributions
✕

STEP 1

Agreements

STEP 2

Questions

STEP 3

Payment

Football Academy - James ARNOLD Hogwarts Football Academy	<input style="width: 60px;" type="text" value="5000"/>	\$5,000.00	
Curriculum Contribution - James ARNOLD Curriculum Contribution	<input style="width: 60px;" type="text" value="500"/>	\$500.00	Remove
Curriculum Contribution - Phoebe ARNOLD Curriculum Contribution	<input style="width: 60px;" type="text" value="500"/>	\$500.00	Remove
Library Fund - James ARNOLD Library Fund donation/contribution Contribution / Donation	<input style="width: 60px;" type="text" value="75"/>	\$75.00	Remove
Library Fund - Phoebe ARNOLD Library Fund donation/contribution Contribution / Donation	<input style="width: 60px;" type="text" value="75"/>	\$75.00	Remove

Payment Method

New credit card ▼

1234 5678 9012 3456 ☐

Parent Name

10 / 27

123

Save this card

Payment

Amount to pay \$6,150.00

Pay in full now
 Pay using unallocated funds (\$100.00)
 Pay in contributions

Term ▼

Your card will be billed on these dates

Due on 30 January 2024	\$1,537.50
Due on 15 April 2024	\$1,537.50
Due on 15 July 2024	\$1,537.50
Due on 07 October 2024	\$1,537.50

We use CompassPay.com as our payment processing gateway. In clicking the relevant "Confirm and Pay" button to the right, you agree for your credit card to be charged by CompassPay.com on behalf of your school. In processing a transaction with us, you agree to our website and payment policies available at <http://compass.edu.au/policy/>.

Complete your Contributions

Each contribution/payment will detail whether this is a standard or donation fee, and can be adjusted, to chip away at each amount.

You'll always be able to access Payments Centre, so you can come in and pay again at any time, anywhere.

Choose your Payment Method & process payment

Once you're happy with the amount chosen, you can choose to pay in full or via instalments. You'll see the instalment options set up by the school - with the relevant dates and charges. This will direct debit your card on those given dates.